



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea
VICE-CHAIRPERSON
Janice McCraner

Kathy Fenstermacher
Edward Haik
Ervin Kowalski
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

DRAFT

GREEN TEAM COMMITTEE

Friday, April 4, 2008
1:30 P.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

MINUTES

Members Present: Allan O'Shea, Chairman; Carl Rutske; and Glenn Lottie

Others Present: Jeff Sullivan, Medical Care Facility Purchasing Supervisor; Kenneth Hilliard, Emergency Management Coordinator; and Rachel Nelson, Administrative Secretary

The meeting was called to order at 1:35 P.M.

ITEMS REQUIRING BOARD ACTION

Vehicle purchases at the County level were discussed. Mr. Sullivan noted that Metro Hospital in Grand Rapids recently purchased a hybrid vehicle and had done quite a bit of research. They will be having a Green conference this summer. After discussion,

Mr. Lottie recommended that when new vehicles are being considered by the County, hybrid vehicles be purchased when appropriate. No alternative recommendation was proposed.

ITEMS NOT REQUIRING BOARD ACTION

Mr. O'Shea mentioned that the Clare County Board of Commissioners have asked him to talk to them in May because they would like to form a Green Team, specifically focusing on their jail.

Mr. O'Shea presented his list of goals and objectives for the Green Team (APPENDIX A). The Committee also continued to work on its Mission Statement. The issue was tabled until the next meeting, and is something that Committee members should be thinking about. The first draft mission statement was "The County of Manistee has formed an advisory team to improve our working and living environments, building economically and environmentally sustainable communities." Another proposed mission statement was "The County of Manistee is striving to improve our working and living environments by building economically and environmentally sustainable communities." A third suggestion was "The County of Manistee is striving to improve an environmentally sustainable community."

The Committee briefly discussed the \$60,000 grant that was awarded to the County last year from the DEQ to write a model wind energy ordinance. This was done with the GLREA, Planning Commission and Planning Department. The Townships can follow the suggested ordinance if they choose to.

Mr. Sullivan mentioned that the Medical Care using a shredding service, West Michigan Shredding, to recycle their paper. They have six large locked containers (one person in the building has a key) that the company empties at least once a month. This service only costs them \$74 per month. Allied Waste recycles their cardboard. They also use a printer cartridge recycling service in Traverse City called Cartridge World, which saves them quite a bit of money on cartridges. Ms. Nelson will research the costs for the Courthouse & Government Center using West Michigan Shredding and/or Cartridge World.

Mr. O'Shea mentioned that he would like to have energy auditors that use infrared photography talk to the Green Team sometime this summer. He will work on scheduling this.

Manistee County landfill odor issues were discussed. These issues will be discussed at the Regional Summit in May, and if no progress is reported, the Green Team will look at taking a stance on this problem.

It was reported that the Equalization Department has been taking steps towards saving paper and using some of the "paperless" technology.

Mr. O'Shea reported that he would like to see the Green Team host an educational get-together with a representative from each department, the Sheriff's Office, the Health Department, etc., before the summer is over.

Centralized purchasing for all items was discussed. This is currently done at the Medical Care. It was noted that Office Depot offers a green catalog.

The meeting adjourned at 3:00 P.M.

Allan O'Shea, Chairperson

Glenn Lottie, Commissioner

Carl Rutske, Commissioner

APPENDIX A

CHAIRPERSON
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GREEN TEAM GOALS AND OBJECTIVES

by Allan O'Shea 3/1/08

GOALS

- 1) Audit all Municipal and related facilities owned or where there is financial input.
- 2) A evaluation and Purchase program for all county and related transportation vehicles and their use cycles.
- 3) Educate all county employees and related community employees on 'greening of all governmental operations. (Seminars and speakers)
- 4) Develop and recommend county board policies for conservation, energy efficiency improvements for future improvements and new construction.
- 5) Job Creation from energy and efficiency savings.
- 6) Recommend Budget cuts for energy and utility related consumptive uses.

OBJECTIVES

- 1) Collaborate with Township, service providers and other local and state Agencies to educate and share resource information and ideas consistent with the mission statement.
- 2) Develop a countywide suggestion program with incentives and rewards!
- 3) Develop strategies and sound practices that enhance 'green collar' job creation for the area.